OFFICE OF THE
PLANNING BOARD
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
planning@dunstable-ma.gov

Carol Rock
Planning Board Minutes Approved: **February 3, 2025**
Tuesday, January 21, 2025

Chair Joan Simmons at 6:30pm, called the meeting to order.
Members present: Alan Chaney, and Jeff Pallis
Members absent: Joe Vlcek and Jim Wilkie
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Meeting Minutes – January 6, 2025

Alan made a motion to approve the minutes of the January 6th meeting. Jeff 2nd the motion. – Motion passed unanimously.

Bills, Task Orders and Payroll

Alan made a motion to sign off on one payroll. Jeff 2nd the motion. – Motion passed unanimously.

Alan motioned to sign Hoyle Tanner Task Order #38, for Town Engineering review and inspection work related to a forthcoming Special Permit and Site Plan Review application for T-Mobile to install an antenna onto the Town's water tower on Pleasant Street. Jeff 2nd the motion. – Motion passed unanimously.

Planning Board 2024 Annual Report

The Board discussed the draft annual report and agreed to include the line item noting an "Extension of a Definitive Subdivision".

Jeff made a motion to approve the 2024 Planning Board Annual Report and send it to the Town Administrator for inclusion in the Town Report. Alan 2nd the motion. – Motion passed unanimously.

Reschedule February 17th President's Day Holiday PB Meeting

Alan made a motion to reschedule the February 17th PB meeting to Tuesday, February 18th, 2025 at 6:30pm due to the upcoming President's Day holiday. Jeff seconded the motion. – Motion passed unanimously.

APPROVED

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Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting

The Administrator noted that the Select Board has requested a Joint Meeting of the Planning Board and Affordable Housing Committee at 6PM on January 29th to attend a presentation from the North Middlesex Council of Government's (NMCOG) on "*At Home in Greater Lowell*".

Alan moved to close the meeting at 7:16PM. Jeff seconded the motion. – Motion passed unanimously.

The next special joint meeting is scheduled for Wednesday, January 29, 2025, at 6:00pm. The next regular meeting of the Planning Board is scheduled for Monday, February 3, 2025, at 6:30pm.

Respectfully submitted,

Carol A. Rock
Administrative Assistant
Dunstable Planning Board

APPROVED